



Epping Forest Application for a premises licence Licensing Act 2003

For help contact licensing@eppingforestdc.gov.uk

Telephone: 01992 564000

* required information

Section 1 of 21			
You can save the form at any t	me and resume it later. You do not need to be	logged in when you resume.	
System reference	Not Currently In Use	This is the unique reference for this application generated by the system.	
Your reference	SHELL HALFMOON	You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.	
Are you an agent acting on be	• •	Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.	
Applicant Details			
* First name	SHELL UK OIL PRODUCTS LIMITED		
* Family name	N/A		
You must enter a valid e-mai	l address		
* E-mail	N/A		
Main telephone number	020 7934 1234	Include country code.	
Other telephone number			
☐ Indicate here if the applicant would prefer not to be contacted by telephone			
Is the applicant:			
Applying as a business of	r organisation, including as a sole trader	A sole trader is a business owned by one	
Applying as an individual Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reasons such as following a hobby.			
Applicant Business			
Is the applicant's business registered in the UK with Companies House?	• Yes C No	Note: completing the Applicant Business section is optional in this form.	
Registration number	3625633		
Business name	SHELL UK OIL PRODUCTS LIMITED	If the applicant's business is registered, use its registered name.	
VAT number GB	235763255	Put "none" if the applicant is not registered for VAT.	

Continued from previous page		
Legal status	Private Limited Company]
Applicant's position in the business	DULY AUTHORISED AGENTS]
Home country	United Kingdom	The country where the applicant's headquarters are.
Registered Address		Address registered with Companies House.
Building number or name	SHELL CENTRE	
Street		
District		
City or town	LONDON]
County or administrative area		
Postcode	SE1 7NA	
Country	United Kingdom	
Agent Details		_
* First name	LOCKETT & CO	
* Family name	N/A]
* E-mail	mark@lockett.uk.com	
Main telephone number	01562 864488	Include country code.
Other telephone number		
☐ Indicate here if you wou	ld prefer not to be contacted by telephone	
Are you:		
An agent that is a busine	ess or organisation, including a sole trader	A sole trader is a business owned by one person without any special legal structure.
A private individual acting as an agent		
Agent Business Is your business registered in Yes No Note: completing the Applicant Busin the UK with Companies section is optional in this form. House?		Note: completing the Applicant Business section is optional in this form.
Registration number	2728479	
Business name	CORRIGAN LOCKETT LIMITED	If your business is registered, use its registered name.
VAT number GB	589415592	Put "none" if you are not registered for VAT.
Legal status Private Limited Company		

Your position in the business	Continued from previous page			
Home country United Kingdom Driver the headquarters of your business is located. Agent Registered Address Building number or name LOCKETT HOUSE Street 13 CHURCH STREET District City or town KIDDERMINSTER County or administrative area Postcode DY10 2AH Country United Kingdom Section 2 of 21 PREMISES DETAILS I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003. Premises Address Are you able to provide a postal address, OS map reference or description of the premises? (Address OS map reference Description Postal Address Of Premises Building number or name SHELL HALEMOON Street 24-36 HIGH STREET District City or town EPPING County or administrative area ESSEX Postcode CM16 4AE Country United Kingdom Further Details Telephone number Non-domestic rateable		[1	
Agent Registered Address Building number or name OCKETT HOUSE	Your position in the business	LICENSING ASSISTANT		
Building number or name LOCKETT HOUSE Street 13 CHURCH STREET District City or town KIDDERMINSTER County or administrative area Postcode DY10 2AH Country United Kingdom Section 2 of 21 PREMISES DETAILS I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003. Premises Address Are you able to provide a postal address, OS map reference or description of the premises? Are you able to provide a postal address, OS map reference or description Postal Address Of Premises Building number or name SHELL HALFMOON Street 24-36 HIGH STREET District City or town EPPING County or administrative area ESSEX Postcode CM16 4AE Country United Kingdom Further Details Telephone number Non-domestic rateable	Home country	United Kingdom		
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District City or town County or administrative area Postcode DY10 2AH Country United Kingdom Section 2 of 21 PREMISES DETAILS I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003. Premises Address Are you able to provide a postal address, OS map reference or description of the premises? Address OS map reference Description Postal Address Of Premises Building number or name SHELL HALFMOON Street 24 - 36 HIGH STREET District City or town EPPING County or administrative area ESSEX Postcode CM16 4AE Country United Kingdom Further Details Telephone number Non-domestic rateable	Building number or name	LOCKETT HOUSE		
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Country Or administrative area Postcode DY10 2AH Country United Kingdom Section 2 of 21 PREMISES DETAILS I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003. Premises Address Are you able to provide a postal address, OS map reference or description of the premises? Address OS map reference Description Postal Address Of Premises Building number or name SHELL HALFMOON Street 24-36 HIGH STREET District City or town EPPING Country or administrative area ESSEX Postcode CM16 4AE Country United Kingdom Further Details Telephone number Non-domestic rateable	District			
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Street 24 - 36 HIGH STREET District City or town EPPING County or administrative area ESSEX Postcode CM16 4AE Country United Kingdom Further Details Telephone number Non-domestic rateable	Postal Address Of Premises			
District City or town EPPING County or administrative area ESSEX Postcode CM16 4AE Country United Kingdom Further Details Telephone number Non-domestic rateable	Building number or name	SHELL HALFMOON		
City or town EPPING County or administrative area ESSEX Postcode CM16 4AE Country United Kingdom Further Details Telephone number Non-domestic rateable	Street	24 - 36 HIGH STREET		
County or administrative area ESSEX Postcode CM16 4AE Country United Kingdom Further Details Telephone number Non-domestic rateable	District			
Postcode CM16 4AE Country United Kingdom Further Details Telephone number Non-domestic rateable	City or town	EPPING		
Country Further Details Telephone number Non-domestic rateable	County or administrative area	ESSEX		
Telephone number Non-domestic rateable	Postcode	CM16 4AE		
Telephone number Non-domestic rateable	Country	United Kingdom		
Non-domestic rateable	Further Details			
	Telephone number			
		50,500		

Sorti	Section 3 of 21		
	ICATION DETAILS		
		ing for the premises licence?	
	An individual or individu		
	A limited company / limi		
	A partnership (other tha		
	An unincorporated asso		
	Other (for example a sta		
	·	atory corporation,	
	A recognised club		
	A charity		
	The proprietor of an edu	cational establishment	
	A health service body		
	A person who is register	ed under part 2 of the Care Standards Act	
	2000 (c14) in respect of a	an independent hospital in Wales	
	A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England		
	The chief officer of police	e of a police force in England and Wales	
Cont	firm The Following		
×	I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities		
] I am making the application pursuant to a statutory function		
	I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative		
Secti	on 4 of 21		
NON	INDIVIDUAL APPLICAN	rs	
Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.			
Non Individual Applicant's Name			
Nam	e	SHELL UK OIL PRODUCTS LIMITED	
Deta	nils		
_	stered number (where icable)	3625633	
Description of applicant (for example partnership, company, unincorporated association etc)			

Continued from previous page	
PRIVATE LIMITED COMPANY	
Address	9
Building number or name	SHELL CENTRE
Street	
District	
City or town	LONDON
County or administrative area	
Postcode	SE1 7NA
Country	United Kingdom
Contact Details	
E-mail	
Telephone number	020 7934 1234
Other telephone number	
* Date of birth	
* Nationality	dd mm yyyy Documents that demonstrate entitlement to work in the UK
	Add another applicant
Section 5 of 21	
OPERATING SCHEDULE	
When do you want the premises licence to start?	23 / 11 / 2018 dd mm yyyy
If you wish the licence to be valid only for a limited period, when do you want it to end	dd mm yyyy
Provide a general description of	of the premises
licensing objectives. Where yo	ses, its general situation and layout and any other information which could be relevant to the ur application includes off-supplies of alcohol and you intend to provide a place for plies you must include a description of where the place will be and its proximity to the
11	enience store located on a petrol forecourt. The site trades under Shell UK Oil Products prakash Ujoodah. The convenience store has retail are of approximately 725 SQ FT.
	en designed to serve both the local community along with passing trade. The convenience 00 seven days per week. The store stocks a range of fresh foods and dairy produce, groceries

Continued from previous page
and other domestic products and also offers 'express lunch facilities'. In addition dry fuel products such as BBQ charcoal/kindling/logs will be available. Off sales of alcohol are a standard expected feature of the convenience store service.
The internal and external digital CCTV system will benefit from a recorder and recordings can be made available to Police
and other enforcement agencies as needed.
The convenience store will be operated by the Manager assisted by a team of full and part time staff. The designated
premises supervisor is trained and certified through an accredited scheme and is responsible for training all staff utilising
the Lockett & Co due diligence package and keeping training records. The challenge 25 initiative will be used and supported by the refusals system and records kept in the refusal log.
If 5,000 or more people are expected to attend the
premises at any one time,
state the number expected to
attend Continue of the Continu
Section 6 of 21
PROVISION OF PLAYS
See guidance on regulated entertainment
Will you be providing plays?
C Yes © No
Section 7 of 21
PROVISION OF FILMS
See guidance on regulated entertainment
Will you be providing films?
C Yes No
Section 8 of 21
PROVISION OF INDOOR SPORTING EVENTS
See guidance on regulated entertainment
Will you be providing indoor sporting events?
C Yes © No
Section 9 of 21
PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS
See guidance on regulated entertainment
Will you be providing boxing or wrestling entertainments?
C Yes © No
Section 10 of 21
PROVISION OF LIVE MUSIC
See guidance on regulated entertainment
Will you be providing live music?
C_Yes
Section 11 of 21
PROVISION OF RECORDED MUSIC
See quidance on regulated entertainment

Continued from previous	-				
Will you be providing re	corded m	usic?			
C Yes	•	No			
Section 12 of 21	alba				
PROVISION OF PERFOR	MANCES	OF DANG	CE		
See guidance on regula	ted entert	ainment			
Will you be providing po	erformanc	es of dan	ce?		
C Yes	•	No			
Section 13 of 21					
PROVISION OF ANYTH	NG OF A	SIMILAR	DESCRIPTION TO LIV	E MUSIC, RE	CORDED MUSIC OR PERFORMANCES OF
See guidance on regula	ted entert	ainment			
Will you be providing an performances of dances		nilar to liv	e music, recorded mu	sic or	
	•	No			
Section 14 of 21					
LATE NIGHT REFRESHM	MENT				
Will you be providing la	te night re	efreshmer	nt?		
	•	No			
Section 15 of 21					
SUPPLY OF ALCOHOL					
Will you be selling or su	pplying al	cohol?			
Yes	C	No			
Standard Days And Ti	nings				
MONDAY					
	Start 07	2:00	End	23:00	Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days
					of the week when you intend the premises
	Start		End		to be used for the activity.
TUESDAY	_				
	Start 07	':00	End	23:00	
	Start		End		
WEDNESDAY					
	Start 07	·00	End	23:00	
	Start		End		
THURSDAY					
	Start 07	' :00	End	23:00	
	Start		End		

Continued from previous	page	
FRIDAY		
	Start 07:00	End 23:00
	Start	End
SATURDAY		
	Start 07:00	End 23:00
	Start	End
SUNDAY		
	Start 07:00	End 23:00
	Start	End
Will the sale of alcohol b	be for consumption:	If the sale of alcohol is for consumption on
On the premises	Off the premises	the premises select on, if the sale of alcohol is for consumption away from the premises
		select off. If the sale of alcohol is for consumption on the premises and away
		from the premises select both.
State any seasonal varia	ations	
For example (but not ex	xclusively) where the activity will occ	ur on additional days during the summer months.
NONE		
Non-standard timings. \ column on the left, list b		the supply of alcohol at different times from those listed in the
		ty to go on longer on a particular day e.g. Christmas Eve.
	xclusively), where you wish the activi	ty to go of foliger of a particular day e.g. Christmas Eve.
NONE		
State the name and det licence as premises sup	tails of the individual whom you wish pervisor	to specify on the
Name		
First name		
Family name		
Date of birth	dd mm yyyy	

ontinued from previous page
inter the contact's address
Building number or name
treet
District
City or town
County or administrative area
Postcode
Country United Kingdom
Personal Licence number if known)
ssuing licensing authority if known)
ROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT
How will the consent form of the proposed designated premises supervisor be supplied to the authority?
C Electronically, by the proposed designated premises supervisor
As an attachment to this application
Reference number for consent If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.
ection 16 of 21
DULT ENTERTAINMENT
Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children
Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give ise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.
NONE
ection 17 of 21
IOURS PREMISES ARE OPEN TO THE PUBLIC
Standard Days And Timings
MONDAY Give timings in 24 hour clock.
Start 07:00 End 23:00 (e.g., 16:00) and only give details for the days
Start End to be used for the activity.

Continued from previous	page	
TUESDAY		
	Start 07:00	End 23:00
	Start	End End
WEDNESDAY		
	Start 07:00	End 23:00
	Start	End
THURSDAY		
	Start 07:00	End 23:00
	Start	End
FRIDAY		
	Start 07:00	End 23:00
	Start	End
SATURDAY		
3,1,01,0,1	Start 07:00	End 23:00
	Start	End
SUNDAY		
30110711	Start 07:00	End 23:00
	Start	End End
CA.A	<u> </u>	
State any seasonal vari		وطفوه ومسوم وطفوه والتربيع
NONE	xciusively) where the activi	ity will occur on additional days during the summer months.
INONE		
		ne premises to be open to the members and guests at different times from
	mn on the left, list below	
ļ	xclusively), where you wish	the activity to go on longer on a particular day e.g. Christmas Eve.
NONE		
Section 18 of 21		
LICENSING OBJECTIVE	ES	
		the four licensing objectives:
a) General – all four lice	ensing objectives (b,c,d,e)	

List here steps you will take to promote all four licensing objectives together.

A suitable and sufficient CCTV system with recording facilities will be in place at site and will operate at all times the premise is open for licensable activities. Images will be retained for a period of no less than 31 days. Access to the equipment and recordings will be provided to the Police or other relevant officers of a responsible authority within 24 hours of the request being made.

Staff will be trained with regard to their responsibilities in the retail sale of alcohol and regular refresher training will also be undertaken (minimum of every 6 months). Written training records can be made available for inspection upon reasonable request by the Police or other relevant officers of a responsible authority.

A refusals log will be operated and maintained and will be produced to a relevant officer of the Police or other relevant officers of a responsible authority upon reasonable request.

An incident log will be operated and maintained and will be produced to a relevant officer of the Police or other relevant officers of a responsible authority upon reasonable request.

A Challenge 25 policy will be operated at the premise. Acceptable forms of identification are a passport, photo-card driving licence and PASS accredited identification card.

Spirits (with the exception of spirit mixers and premixed spirit drinks) will be located behind the counter.

The Premises Licence holder shall be permitted to display bulk stacks, wine towers and chilled promotional offerings throughout the store that may not necessarily be shown on the plan. The locations may be subject to change but will be contained within the red lined licensable area shown on the plan attached to the Premises Licence. The display of bulk stacks will not be located where they may impact on the ability of customers to use exits or escape routes without impediment.

b) The prevention of crime and disorder

A suitable and sufficient CCTV system with recording facilities will be in place at site and will operate at all times the premise is open for licensable activities. Images will be retained for a period of no less than 31 days. Access to the equipment and recordings will be provided to the Police or other relevant officers of a responsible authority within 24 hours of the request being made.

Spirits (with the exception of spirit mixers and premixed spirit drinks) will be located behind the counter.

Staff will be trained with regard to their responsibilities in the retail sale of alcohol and regular refresher training will also be undertaken (minimum of every 6 months). Written training records can be made available for inspection upon reasonable request by the Police or other relevant officers of a responsible authority.

c) Public safety

A suitable and sufficient CCTV system with recording facilities will be in place at site and will operate at all times the premise is open for licensable activities. Images will be retained for a period of no less than 31 days. Access to the equipment and recordings will be provided to the Police or other relevant officers of a responsible authority within 24 hours of the request being made.

d) The prevention of public nuisance

A suitable and sufficient CCTV system with recording facilities will be in place at site and will operate at all times the premise is open for licensable activities. Images will be retained for a period of no less than 31 days. Access to the equipment and recordings will be provided to the Police or other relevant officers of a responsible authority within 24 hours of the request being made.

An incident log will be operated and maintained and will be produced to a relevant officer of the Police or other relevant officers of a responsible authority upon reasonable request.

e) The protection of children from harm

A suitable and sufficient CCTV system with recording facilities will be in place at site and will operate at all times the premise is open for licensable activities. Images will be retained for a period of no less than 31 days. Access to the equipment and recordings will be provided to the Police or other relevant officers of a responsible authority within 24 hours of the request being made.

A refusals log will be operated and maintained and will be produced to a relevant officer of the Police or other relevant officers of a responsible authority upon reasonable request.

A Challenge 25 policy will be operated at the premise. Acceptable forms of identification are a passport, photo-card driving licence and PASS accredited identification card.

Spirits (with the exception of spirit mixers and premixed spirit drinks) will be located behind the counter.

Section 19 of 21

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is A British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national
 of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the
 holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their
 stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A current Immigration Status Document issued by the Home Office to the holder with an endorsement
 indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in
 the UK, when produced in combination with an official document giving the person's permanent National
 Insurance number and their name issued by a Government agency or a previous employer.
- A full birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's
 parents or adoptive parents, when produced in combination with an official document giving the person's
 permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, when produced in combination with an
 official document giving the person's permanent National Insurance number and their name issued by a
 Government agency or a previous employer.
- A current passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to
 work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a
 licensable activity.

- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A current Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A current Immigration Status Document containing a photograph issued by the Home Office to the holder
 with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not
 subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity
 when produced in combination with an official document giving the person's permanent National Insurance
 number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, less than 6 months old, issued by the Home Office under regulation 17(3) or 18A
 (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK
 with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or
 reasonable evidence that the person has an appeal or administrative review pending on an immigration
 decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but
 who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in
 the UK including:-
 - evidence of the applicant's own identity such as a passport,
 - evidence of their relationship with the European Economic Area family member e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Section 20 of 21

NOTES ON REGULATED ENTERTAINMENT

In terms of specific regulated entertainments please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman
 wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not
 exceed 1000. Combined fighting sports defined as a contest, exhibition or display which combines boxing or
 wrestling with one or more martial arts are licensable as a boxing or wrestling entertainment rather than an
 indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

315.00

DECLARATION

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK. The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate

☐ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name	MARK BROWN P.P. LOCKETT & CO
* Capacity	DULY AUTHORISED AGENTS
* Date	25 / 10 / 2018 dd mm yyyy

Add another signatory

Once you're finished you need to do the following:

- 1. Save this form to your computer by clicking file/save as...
- 2. Go back to https://www.gov.uk/apply-for-a-licence/premises-licence/epping-forest/apply-1 to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY	
Applicant reference number	SHELL HALFMOON
Fee paid	
Payment provider reference	
ELMS Payment Reference	
Payment status	
Payment authorisation code	
Payment authorisation date	
Date and time submitted	
Approval deadline	
Error message	
Is Digitally signed	
1 2 3 4	5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 Next>

Consent of individual to being specified as premises supervisor
[full name of prospective premises supervisor]
[home address of prospective premises supervisor]
hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for PREMISES LICENCE APPLICATION [type of application]
By SHELL UK OIL PRODUCTS LIMITED [name of applicant] NOT YET ASSIGNED relating to a premises licence: [number of existing licence, if any] or SHELL UALF MOON 24-36 HIGH STREET, EMNG, ESSEX CMI6 4AE [name and address of premises to which the application relates]
and any premises licence to be granted or varied in respect of this application made by: SHELL UK OIL PRODUCTS LIMITED [name of applicant]
concerning the supply of alcohol at: SHELL HOLDON 24-36 MEU STIEFT, EPHNG, ESSEX, CMI6 4AE [name and address of premises to which application relates]
I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.
Personal licence number; [insert personal licence number, if any]
Personal licence issuing authority:
Signed _
Name (please print)
Dated
Date of Birth
Place of Birth
Nationality



24 - 36 High Street Shell Halfmoon **CM16 4AE Epping** Essex

(Dr. 1944) LOBBY CAR CARE (Contribution Van Paley) in 6 (Egil) Terms \$1000 CL\$10 12 Red Commence (CS) & Comme Food 2 Jan o 3 Chief - Cs, Legge ENTRANCE CON A EXIT VICOHOL CHILLED

FORECOURT

Scale: 1:100 Date: October 2018

Fire Bucket.

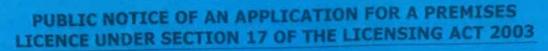
off the premise.

alcohol for consumption Area licensed for sale of

Fire extinguisher.

Key:

CCTV.



Notice is hereby given that an application was made to EPPING FOREST DISTRICT COUNCIL for a premises licence under the above Act on the 25TH OCTOBER 2018

Applicant:

SHELL UK OIL PRODUCTS

LIMITED

Address of premises:

SHELL HALFMOON 24 - 36 HIGH STREET

EPPING ESSEX CM16 4AE

Proposed licensable activities:

BALE OF ALCOHOL FOR CONSUMPTION

Proposed days and hours of licensable activity

EVERY DAY

ALCOHOL SALES

07.00 - 23.00 HOURS

The postal address of the Licensing Authority where the register is kept and the application may be inspected is:

*LICENSING TEAM, NEIGHBOURHOODS DIRECTORATE, EPPING FOREST DISTRICT COUNCIL, CIVIC OFFICES, HIGH STREET, EPPING, ESSEX CM16 4BZ

Any person wishing to make representations on this matter shall give notice, in writing, stating the nature and grounds for making such representations to The Licensing Officer at the above address* within 28 days of the date of this notice – by the 22ND NOVEMBER 2018. Further information is available by visiting the web site www.eppingforestdc.gov.uk

It is an offence to make a false statement in or in connection with an application. Those who make a false statement may be liable on summary conviction to a fine of any amount

Lockett & Co - duly authorised agents

cetta Composition Com-

Public Notices

Essex County Council

(Harlow Road, High Laver) (Temporary Prohibition of Traffic) Order 2018 (Temporary Prohibition of Traffic) Order 2018
Notice is hereby given that the Essex County Council sittence, not less than even aboys from the case of this notice, to make the above Order under Section 14(1) of the Road Traffic Regulation Act 1934. Effect of the order. To temporarily close that length of Harlow Road, Right Laver in the District of Epping Forest, from its junction with Wind His to His junction with Mill Lane for a distance of exprovimently 750m. The closure is extractled to commence on 190h November 2018 for 10 days, or where stated on a valid parmit (CLOOSAMI WEAL/SEIBLIKZRHYO) – BT). The scheduled dates may visif for these works with expropriate signs showing and/or deplayed on www.roadwards.org. The closure is required for the safety of the public and workdown while tree surgery works are undertaken by BT. An alternetive rous is swalistic vis Mill Lane, Church Road, Matching Read and Vice were.

The Order will come into effect on 8th November 2018 and may continue in force for 18 months or until the works have been completed, whichever is the anafest.

(Hoe Lane, Lambourne) (Temporary Prohibition of Truffic) Order 2018 (Temporary Prohibition of Truffic) Order 2018
Notice is hereby given that the Essex County Council intends, not less than seven days from the dath of the nobes, to make the above Order under Section 14(1) of the Road Traffic Regulation Act 1884.

Effact of the order. To berropromity close that longer of Hoe Lane, Lambourne in the Desmat of Epiping Press, from a point approximately 200m in a northerly direction. The closure is scheduled to commence on 19th November 2018 for 1 day, or where stated or a veidle permit (BCOSEC-IVMOI 980/LNYICGS78—81). The scheduled dates may very for these works with appropriete signs showing anylor displayed on wave-machined for the carryly of the public and worldores white overhead structure works are fundamental in by 8T.

An alternative route is synilable via New Road, Manor Road and vice versu.

The Order will come into effect on 8th November 2018 and may

The Order will come into effect on 8th November 2018 and may continue in force for 18 months or until the works have been completed, whichever is the earlier.

(Moreton Road, Fyfield) (Temporary Prohibition of Traffic) Order 2018 (Temporary Prohibition of Traffic) Order 2018
Notice is hereby given that the Essex Causey Council Intends, not least than seven days from the date of this notice, to make the above Order under Section 14(1) of the Road Traffic Regulation Act 1844.
Effect of the order. To temporarily close that length of Moreton Road, Pythoth in the Datartic of Esping Forest, from its junction with Clastarford End full for a distance of approximately 100m in a westerly direction. The closure is scheduled to contrivence on 19th November 2018 for 3 days, or where stated on a valid permit (9400410022286 – Aminity Water). The scheduled dates may vary for these works with appropriate signs an energy aminitor displayed on www.roadworks.org. The closure is required for the settery of the public and workforce write finds and boundary box works are understand by Affinity Water.
An ethermodeve rouse is avastable via Moreton Road, Ongar Road, Herons Lane, Fyfield Road; Moreton Bridge, Bridge Road, Church Road, Mattings Hill and Vice versa.

The Order will come into effect on 6th November 2018 and may continue in force for 18 moreths or until the works have been completed, whichever is the series.

(Daws Hill, Waltham Abbev)

(Daws Hill, Waltham Abbey) (Temporary Prohibition of Traffic) Order, 2018 Notice is hereby given that the Essex County Council has made the above Order under Section 14(1) of the Road Traffic Regulation Act 1984.

Effect of the order, To temporarily close that length of Daws Hill. Washam Abbey in the District of Epping Fornet, from its function with Sewardstone Road for a distance of approximately 440m in an eastary denergion. The closure is scheduled to commerce on 2th November 2018 for 2 days, or where stated we is valid permit (accobScA19900001893.LRM0) = ET). The scheduled dates may vary for these works with appropriate signs showing and/or displayed on www.seawarts.org. The closure is required for the safety of the public and workforce while nerewing damaged pole and overhead cable works are undertaken by ST. An atternative mode is available vis Dens Hill, Bury Road, Rangers Road, Station Road, Station Road, Station Road, Station Road, Station Road, The Green, Kings Head Hill, Sewardstone Road and Vice versa. The Order page is the Control of the Control

SLEET AAYEPEN Document Personne in the Dumm Art 1925 writing particulars to believe by 02/01/2012, data the Estate will be liquing regard only to morests contilled.

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Guardian

Announcements - Public Notices

Retice Linder Regulation 25 01 The Town And Country Planning (Fees For Applications, Because Applications, Because Applications, Because Applications, Because Applications, Because Applications 2012 – Adoption of A Pre-Applications Press Schedule, Town and Country Planning (Fees for Applications, Deermod Applications, Requests and Site Visits) (England) (Amendment) Regulations 2017. Date of estion: 81-Merember-2018

in negoritance with the above act and related legislation notice is hereby given that the London Legacy Development Corporation (LLDC) Intends to adopt the following fee schedule in respect of fees payable for pre-application advice.

Dangery	Berringson Type and Beats	Fee
Householder.	Extensions or afterations to single devellings	In Clarys
Other	1-3 new mixtential dwellings Erdendoms and alternations to conversional premises up to 59 sq. m including change of ton Shophway Shophway Small scale adverts	lie Charge
Musr Development	4 to 9 new residential dwellings - Rever build or extraviors from 100 sq.rp. to 999 dp.in for har-handelmel floorspace, including change of use - Missel use development from 100 sq.np, to 999 sq.nt Telecommunications Telecommunications - Prior importation for seasons within this category - Reserved misteries journaper for custine applications for development within this category - Conditions, contin material avantaments and non-interest arise continues of development types within this category - Conditions anisotrate for development types within this category - Anisotration anisotration of development types within this category - Conditions anisotration of development types - White this category - Conditions anisotration of development types - White this category - Conditions anisotration of development types - White this category - Conditions anisotration of development types - White this category - Conditions anisotration of development types - White this category - Conditions anisotration of development types - White this category - Conditions anisotration of development types - White this category - Conditions anisotration of development types - White this category - Conditions anisotration of development types - White this category - Conditions anisotration of development types - White this category - Conditions anisotration of development types - Conditions anisotration of development types - Conditions anisotration of development types - Conditions anisotration of the development types - Conditions anisotration	E3.500 EVAIT
Major Development	10-49 new residential dwellings New build or potentions from 1,000 sq.m. to 4,999 sq.m. of new-reticeoted floor-space including change of time Netherload development from 1,000 sq.m. to 4,999 sq.m. to 4,999 sq.m. Preserved meatiers pursuage to pulline applications for development within this calegory Conditions, minor material summationes and new-rooteds a minimum six of development types where the integery	E5,500 (-VAT)
Large Smite. Major Development	SQ-160 reaction throllings Here beint or extractions from 5,000 sq.m., to 9,809 sq.m. or non-vesidential Bioerspace including change of one Monor time development of 5,000 sq.m. to 9,909 sq.m. to 19,909 sq.m. to 19,900 sq.m. to 19,909 sq.m. to 19	E7,500 (+YAT)
Strategic Dove-opment	 150 raser residential developes or more: New Judit or iscressions of \$0,000 s.p., no r more of non-estate-and illensquare including change of lace. Millard uses development of \$0,000 ss, in or more Resistance instruste pursuant to actions applications, without the category. Conditions, whom make in amendments and non-material amendments for development types within the category. 	£9,500 (+VAT)

The fees set out above include a review of the planning information submitted, an officer meeting and written advice. The fee achiefule will pome in to effect from 6th because 2019. For further information please contact planning-enquies-Strondoutspay could or tolerance 2000 2008 8520. Batiet 01-Nov-2010: Authorised by Anthony Hollingswam to behalf at London Legacy Development Corporation, Planning Policy and Decisions Team.

Eppling Forest District Council

District Courned:

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EFF/2746/18 131-135 High Street Degre CMS 9/D
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Any representations must be sent to the Direc Planning Services by: 16/12/2018

Comment online at www.cppingforentde.gov.

HELDA LUCY JONES PRESENT ASSET FORCES

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Supporting local businesses

Mrs K Tuckey
Licensing Department
Epping Forest District Council
Civic Offices
High Street
Epping
CM16 4BZ



Licensing Department Loughton Police Station 158 High Road Loughton IG10 4BE

Tel: 01279 625 405

Email: 7706@essex.pnn.police.uk

20 November 2018

Dear Mrs Tuckey,

LICENSING ACT 2003 - GRANT OF PREMISES LICENCE SECTION 17

NEW PREMISE: Shell Halfmoon, 24-36 High Street, Epping, CM16 4AE

In relation to the above application for the grant of a Premises Licence received on 25 October 2018; Essex Police believe this to be an unlawful application. The premises is a petrol filling station with small store selling vehicle related sundries, and some food & drink items.

Essex Police suggest this is an 'excluded premises' as defined under section 176 of the Licensing Act 2003. Whilst a request was made to the applicant's solicitor for a footfall analysis; this has not been forthcoming.

The proposed premises is on a busy road, in close proximity to an off licence and large supermarket which is a where alcohol is readily available and licensed 24 hours a day.

Furthermore, there is a public house and newly built residential premises adjacent to the location, and should the licence be granted; Essex Police are concerned there will be an increase in Public Nuisance, and associated Crime & Disorder; to the residents but also attract those leaving the public house looking to purchase and consume additional alcohol.

Yours sincerely

Mr Peter Jones MIOL, MBII
Essex Police Licensing Officer
Epping Forest, Brentwood & Harlow

Debbie Houghton

From:

Sent:

pam scammell <

06 November 2018 15:52

To: Subject:	Debbie Houghton Re: Shell Halfmoom Service Station
Ooops. Thank you.	
Your ref: WK201882680	
Chapel View Hemnall St Epping, Essex	
Should you need anything further	r please just let me know. Thanks again.
Pam Scammell	
On Tue, Nov 6, 2018 at 3:43 PM [Debbie Houghton < <u>dhoughton@eppingforestdc.gov.uk</u> > wrote:
Hi Mr and Mrs Scammell,	
your address in relation to this p	ling your representations to the above application, please can you advise me of premises, as any representations we receive means that the application will have littee for them to determine whether to grant the application,
Regards	
Debbie	
Debbie Houghton	
Licensing Officer	
Epping Forest District Council	
Civic Offices	
High Street	
Epping	
Essex	
CM16 4BX	
01992 564336 (dhoughton@ep	pingforestdc.gov.uk)

From: pam scammell [mailto: Sent: 06 November 2018 15:0

To: Licensing < Licensing@eppingforestdc.gov.uk >

Subject: Shell Halfmoom Service Station

Protection of public nuisance.

There are already ample opportunities for the purchase of alcohol in this area. Tesco open till midnight every night and directly opposite is the small newsagent who also sells alcohol. We need to ensure such shops can remain in the area for the other services they provide at this end of the High Street. Epping abounds with bars and restaurants and places where people can purchase and drink at will.

The Protection of children from harm.

Queens Alley is an attraction to teenagers who often gather there in dusk to drink. We should not encourage this. It would be easy for them to obtain alcohol and consume it in darkness.

Public Nuisance

The teenagers cause the litter and discarded drink cans etc thrown over the wall into the garage which are never cleared and encourage the rats. Shell should ensure that the site is cleared of existing rubbish by alley before considering adding more.

Pam Scammell and Ron Scammell



DISCLAIMER

This email is for the use of the intended recipients only. Any opinion or advice it contains is that of the sender and does not bind the authority in any way. If you have received it in error, please notify the sender immediately and then

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Internet email is not a secure communication medium, and we advise that you observe this lack of security when emailing us.

Epping Forest District Council Postmaster@Eppingforestdc.gov.uk

Debbie Houghton

From:

pam scammell <

Sent:

12 November 2018 15:15

To:

Licensing

Subject:

YOUR REF. WK2018822680

I am sending this on behalf of Mrs Georgia Gibbs who resides at Street.

Hemnall

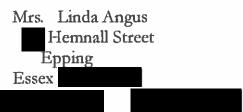
The Protection of children from harm and Protection of public nuisance

Queens Alley is frequented sometimes by young people who seek to drink and smoke and cause general disturbance. Granting a licence to the garage will increase the likelihood of this increasing. There are already sufficient places where alcohol can be purchased e.g. opposite and at Tesco who open till midnight.

Public Nuisance

The youths cause the litter and have been seen to urinate in Queens Alley. For residents who have to use this alley it can be intimidating. Discarded food containers and drinks are frequently tossed over our walls. Shell should ensure that the site is cleared of existing rubbish in the alley and also in their domain. Rats are frequently seen.

Mrs Georgia Gibb



The Licensing Team
Epping Forest District Council.
Civic Offices
High Street
Epping
Essex
CM16 4BZ

7th November 2018

Your Ref WK201882680

Application In respect Of Premises License at Shell Service Station 24-36 High Street. Epping. Essex. CM16 4AE

Dear Sirs

Re the above application

I Live in Queens Alley although my address is Hemnall Street.

The Alley is where my house and my neighbors house which is the situated.

I object to this License being granted as I am concerned that you will get more youths congregating in the Alley, and being a public nuisance with the effect of Alcohol. There is a small wall that separates the Shell garage and Queens Alley. There is enough antisocial behavior in Epping at the moment for the Police to Deal with. This will only add to their workload.

I also think that Public Safety will be an issue. as the Hours of sale in this Application is until 23.00pm

There is Three Shops including Tesco at this end of Epping that already sells Alcohol. I really don't see the need for another premises to be selling Alcohol.

Yours sincerely Mrs Angus

Debbie Houghton

From:

Brian Stalabrass

Sent:

25 October 2018 16:14

To:

Debbie Houghton

Subject:

RE: New application Shell Halfmoon Epping Premises Licence

Afternoon Debbie,

From the information supplied we have no represntations to make on a public safety aspect with regard to this application.

Regards

Brian Stalabrass Public Health Manager Ex 4063

Commercial and Regulatory Services Directorate

From: Debbie Houghton Sent: 25 October 2018 15:08

To: Child Protection; Richard Gardiner; Environment Agency; Essex Police; Fire and Rescue; Health and Safety;

Licensing Administration (Jackie.renn@essex.gov.uk); David Baker; Brian Stalabrass; The Home Office;

Trading.Standards@Essex.gov.uk

Cc: Democratic Services;

'info@eppingtowncouncil.gov.uk'; 'Mailbox - South West Group SDF Subject: New application Shell Halfmoon Epping Premises Licence

Hi guys,

not for 3rd party use

This document has not been redacted and is

Please find attached a copy of a new application that came in online today, this application is for the:

Sale of Alcohol Monday to Sunday 07.00 - 23.00pm off sales only,

The consultation period is from 26th October 2018 to 22nd November 2018.

If you have any comments with regard to this application then they must be sent within this time consultation time period.

Miss Debbie Houghton Licensing Officer Neighbourhoods Directorate

Tel: 01992 564336

E-mail: dhoughton@eppinaforestdc.gov.uk

Debbie Houghton

From: Mark Brown <mark@lockett.uk.com>

Sent: 06 November 2018 15:59
To: Debbie Houghton

Subject: RE: Shell Halfmoon - New Premises Licence Application

Importance: High

Hi Debbie – we have not yet provided this to the Police Licensing Officer as of yet, but we are working with our client to provide this information as requested. Once the information has been obtained, it will be forwarded to the Essex Police Licensing Officer as they have requested.

Kind Regards,

Mark Brown

Licensing Assistant



Tel: 01562 864488 Fax: 01562 863539 www.lockett.uk.com or mark@lockett.uk.com

Lockett House, 13 Church Street, Kidderminster, Worcestershire, DY10 2AH



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From: Debbie Houghton < dhoughton@eppingforestdc.gov.uk>

Sent: 06 November 2018 15:53

To: Mark Brown <mark@lockett.uk.com>

Subject: RE: Shell Halfmoon - New Premises Licence Application

Good afternoon Mark,

Please can you advise us if you have provided Essex Police Licensing yet with the information they requested as to the percentage of sales from your garage. Section 176 of the 2003 Act prohibits the sale or supply of alcohol at motorway service areas and from premises which are used primarily as a garage or part of the premises used primarily as a garage.

Regards Debbie Debbie Houghton
Licensing Officer
Epping Forest District Council
Civic Offices
High Street
Epping
Essex
CM16 4BX
01992 564336 (dhoughton@eppingforestdc.gov.uk)

From: Mark Brown [mailto:mark@lockett.uk.com]

Sent: 06 November 2018 15:02

To: Debbie Houghton < dhoughton@eppingforestdc.gov.uk>

Cc: Licensing < Licensing@eppingforestdc.gov.uk>

Subject: RE: Shell Halfmoon - New Premises Licence Application

Dear Licensing Team – as required, please find attached a copy of the newspaper advertisement for the Shell Halfmoon application.

Kind Regards,

Mark Brown

Licensing Assistant



Tel: 01562 864488 Fax: 01562 863539 <u>www.lockett.uk.com</u> or <u>mark@lockett.uk.com</u> Lockett House, 13 Church Street, Kidderminster, Worcestershire, DY10 2AH









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From: Debbie Houghton < dhoughton@eppingforestdc.gov.uk >

Sent: 25 October 2018 12:47

To: Mark Brown <mark@lockett.uk.com>

Subject: RE: Shell Halfmoon - New Premises Licence Application

Hi Mark.

I can confirm safe receipt of your application, as its in the Epping area, I will be your point of contact,

Regards Debbie

Miss Debbie Houghton Licensing Officer Neighbourhoods Directorate

Tel: 01992 564336

E-mail: dhoughton@eppingforestdc.gov.uk

From: Mark Brown [mailto:mark@lockett.uk.com]

Sent: 25 October 2018 12:13

To: Licensing

Subject: Shell Halfmoon - New Premises Licence Application

Importance: High

Dear Licensing Team – I am looking to confirm receipt by your department of a new premises licence application we have recently submitted through the GOV.UK website.

The new premises licence application is for Shell Halfmoon.

If you could please confirm receipt of the application at your earliest convenience, it would be much appreciated.

Kind Regards,

Mark Brown

Licensing Assistant



Tel: 01562 864488 Fax: 01562 863539 www.lockett.uk.com or mark@lockett.uk.com

Lockett House, 13 Church Street, Kidderminster, Worcestershire, DY10 2AH



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Epping Forest District Council
Postmaster@Eppingforestdc.gov.uk

Analysis of Intensity of Use.

Shell Halfmoon, 24-36 High Street, Epping, Essex, CM16 4AE

1st July 2018 to 30th September 2018 incl.

	Fuel	Convenience Store	Total
1st to 31st July 2018	12,596	19,162	31,758
1st to 31st August 2018	11,986	17,712	29,698
1st to 30th September 2018	12,437	16,585	29,022
TOTAL	37,019	53,459	90,478

Customers 10,000 12,000 14,000 16,000 18,000 20,000 2,000 4,000 6,000 8,000 1st to 31st July 2018 Shell Halfmoon, 24-36 High Street, Epping, Essex, CM16 4AE. 1st July 2018 to 30th September 2018incl. 1st to 31st August 2018 Analysis of Intensity of Use. Month 1st to 30th September 2018 ■ Fue Convenience Store